



The following *draft* Minutes of the meeting of the Toronto Police Services Board held on August 17, 2011 are subject to adoption at its next regularly scheduled meeting.

The Minutes of the meeting held on July 21, 2011, previously circulated in draft form, were approved by the Toronto Police Services Board at its meeting held on August 17, 2011.

MINUTES OF THE PUBLIC MEETING of the Toronto Police Services Board held on **AUGUST 17, 2011** at 1:30 PM in the Auditorium, 40 College Street, Toronto, Ontario.

PRESENT:

Dr. Alok Mukherjee, Chair
Mr. Michael Thompson, Councillor & Vice-Chair
Mr. Chin Lee, Councillor & Member
Dr. Dhun Noria, Member
Ms. Frances Nunziata, Councillor & Member

ABSENT:

Ms. Judi Cohen, Member

ALSO PRESENT:

Mr. William Blair, Chief of Police
Mr. Albert Cohen, City of Toronto - Legal Services Division
Ms. Deirdre Williams, Board Administrator

**THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE
TORONTO POLICE SERVICES BOARD HELD ON AUGUST 17, 2011**

#P205. INTRODUCTIONS

The following members of the Service were introduced to the Board and congratulated on their recent promotions:

Promoted to the rank of Staff Inspector

Anthony RIVIERE

Promoted to the rank of Staff Sergeant

Richard ARMSTRONG
Michael HAMILTON-GREENER
Jennifer JOHNSON
Robert TOBIN

Promoted to the rank of Detective Sergeant

Stacy GALLANT
Jordan LATTER
Peter TRIMBLE

Promoted to the rank of Sergeant

Asif ALI
Andrew BATOR
Derek BEYERS
Brian CALLANAN
Patricia GRANT
Alan HOBBS
Corey JONES
Philip MENDOZA
Elizabeth MONTGOMERY
Timothy WLATHER

**THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE
TORONTO POLICE SERVICES BOARD HELD ON AUGUST 17, 2011**

**#P205. OVERVIEW OF THE SPECIAL CONSTABLE PROGRAMS AT THE
UNIVERSITY OF TORONTO AND THE TORONTO COMMUNITY
HOUSING CORPORATION**

The Board was in receipt of the following report August 17, 2011 from William Blair, Chief of Police:

Subject: OVERVIEW OF SPECIAL CONSTABLE PROGRAMS AT THE
UNIVERSITY OF TORONTO AND TORONTO COMMUNITY HOUSING
CORPORATION

Recommendation:

It is recommended that the Board receive this report.

Financial Implications:

There are no financial implications relating to the recommendation contained within this report.

Background/Purpose:

At its meeting of April 7, 2011, the Board requested that the Chief provide a presentation at a future meeting on the role of and responsibilities performed by special constables at the University of Toronto (U of T) and the Toronto Community Housing Corporation (TCHC) (Min. No. P104/11 refers) (Appendix A refers).

The purpose of this report is to provide the Board with an overview of the information that will be provided in the presentation.

Discussion:

Sergeant Sandra Jones, Special Constable Liaison, Operational Services will be providing the Board with a presentation on the following topics:

- Definition of special constable
- Requirement of background investigations
- Overview of special constable authorities granted by the Board
- History of the special constable program
- Current staffing levels
- Training requirements and standards of the Ministry of Community Safety and Correctional Services

- Reporting requirements
- Use of force options
- Role of the TPS special constable liaison officer

Conclusion:

In summary, this report and presentation will provide the Board an overview of the role of and responsibilities performed by special constables.

Deputy Chief, A.J. (Tony) Warr, Specialized Operations Command, will be in attendance to answer any questions the Board may have concerning this report.

Sergeant Sandy Jones, Special Constable Liaison, Specialized Operations Command, was in attendance and delivered a presentation to the Board. Following the presentation, Sgt. Jones and Chief Blair responded to questions.

The Board discussed the level of training provided to the special constables by each of the agencies at which the special constables are employed, and inquired whether or not the level of training is adequate and if the training is provided consistently to all special constables in both agencies.

Mr. Albert Cohen, City of Toronto – Legal Services Division, was also in attendance and responded to questions about the potential legal implications that could arise from a special constable’s actions and, specifically, from any situations that might occur if a special constable exceeds the authorities granted upon him/her.

During a discussion regarding the number of arrests that had been made by special constables employed by the University of Toronto and the Toronto Community Housing Corporation, the Board was advised that statistics pertaining to the number of arrests made by the former special constables at the Toronto Transit Commission were contained in the annual reports that were submitted by the TTC to the Board each year. The Board Administrator was asked to provide copies of the TTC’s Annual Reports for the years 2008, 2009 and 2010 to the Board members.

Chief Blair responded to questions about the differences between the responsibilities of a special constable compared to those of a security officer.

The Board approved the following Motions:

1. **THAT the Board receive the foregoing report and the presentation by Sgt. Jones;**

cont...d

- 2. THAT the Chief of Police conduct a review of the Memorandums of Agreement between the Board and the University of Toronto and the Toronto Community Housing Corporation with regard to their special constables programs and that the review specifically look at the training mechanisms to determine whether or not there is a standardization in training and indicate if a special constable appointment is required compared to employing a security officer instead;**
- 3. THAT the Chief of Police provide a report to the Board on the results of the review noted in Motion No. 2; and**
- 4. THAT copies of the TTC Annual Reports for the years 2008, 2009 and 2010 be provided to the Board members.**

Electronic copy of Appendix A is not available.

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TORONTO POLICE SERVICES BOARD HELD ON AUGUST 17, 2011**

#P206. BOARD POLICY – CITY COUNCIL PROTOCOL

The Board was in receipt of the following report August 03, 2011 from Michael Thompson, Acting Chair;

Subject: BOARD POLICY: CITY COUNCIL PROTOCOL

Recommendations:

It is recommended that the Board:

- (1) approve the draft amended policy, “City Council Protocol”; and
- (2) provide a copy of the draft policy to the City Manager, City of Toronto, for comment.

Financial Implications:

There are no financial implications arising from the recommendation contained in this report.

Background/Purpose:

The Adequacy and Effectiveness of Police Services Regulation (O. Reg. 3/99) to the *Police Services Act*, at section 30(1) establishes that “...every board shall prepare a business plan for its police force at least once every three years.” The board is also required to establish a policy with respect to business planning.

As the legislation states, the business plan shall include information on the objectives, core business and functions of the police service, quantitative and qualitative performance objectives and indicators, information technology, resource planning, and police facilities.

The Regulation also establishes that the Board “...shall consult with its municipal council, and the school boards, community organizations and groups, businesses and members of the public...” during the development of the business plan.

As part of an inspection conducted by the Ministry of Community Safety and Correctional Services in November 2009, the inspection team reviewed the Board’s Adequacy policy on business planning, TPSB AI-001 “Board Business Plan” as well as the “City Council Protocol.” The inspection team concluded that the policy and protocol were largely consistent with the sample board policy and protocol provided by the Ministry, but listed some areas in which amendments to the protocol were recommended. Recommendations were made with respect to the business planning process, and the consultation components of the protocol. In addition, it was recommended that the protocol include specific dates by which the business plan and annual report shall be provided to Council.

Discussion:

As a result of the recommendations made by the Ministry, a review of the Board's protocol was undertaken. A great deal of the research in this area was conducted by Ms. Laizabelle San Gabriel, a volunteer researcher retained by the Board office.

The research included a review of the policies and protocols in other jurisdictions, such as Ottawa, Halton, Peel, Niagara, Durham and York. It was determined that while some documents were more specific in some areas than others, there were a number of elements that can be found among all of the protocols mentioned. These included elements such as:

- Providing City Council with notice of the monthly meetings in January;
- Providing the City Clerk with an opportunity to participate in consultations for the business plan;
- Providing a date by which the business plan should be made available to the public; and
- Providing the date of publication of the Annual Report(s).

It should be noted that, in some cases, the draft protocols in other jurisdictions have not yet been formalized. As a result, a number of amendments are recommended and the draft amended policy is attached for your information. The recommended changes are italicized.

Conclusion:

Therefore, it is recommended that the Board:

- (1) approve the draft amended policy, "City Council Protocol"; and
- (2) provide a copy of the draft policy to the City Manager, City of Toronto, for comment.

The Board approved the foregoing report.



TORONTO POLICE SERVICES BOARD

CITY COUNCIL PROTOCOL

DATE APPROVED	July 27, 2000	Minute No: P341/00
DATE(S) AMENDED	November 15, 2010	Minute No: P292/10
DATE REVIEWED	November 15, 2010	Minute No: P292/10
REPORTING REQUIREMENT	Business Plan (at least once every three years). Toronto Police Service - Annual Report. Toronto Police Service - Annual Statistical Report. Toronto Police Service – Service Performance Year End Report	
LEGISLATION	<i>Police Services Act</i> , R.S.O. 1990, c.P.15, as amended, s. 31(1)(c). <i>Adequacy and Effectiveness of Police Services</i> , O. Reg. 3/99, ss. 30(1), 31, 32.	
DERIVATION	Adequacy Standards Regulation – AD - 002	

1. The Board will provide Toronto City Council with the opportunity to contribute to the development of the Board's Business Plan, *including notifying the Clerk of any public meetings or consultation processes scheduled by the Board for the development of the business plan.*
2. The Board's Business Plan, which is to be published at the end of the three year cycle, will be made available to Toronto City Council no later than *July 30* and to the general public *no more than 30 days after.*
3. *The Board will provide Toronto City Council with notice of dates, times and locations of monthly meetings of the Toronto Police Services Board in January of each year.*
4. The Board will provide information as required or requested by Toronto City Council or as directed by the Board for City Council's consideration, with respect to Board meeting agendas, minutes, budgets and any other matter from time to time.
5. *The Board will provide copies of the Toronto Police Service Annual Statistical Report, the Annual Report and the Service Performance Year End Report to Toronto City Council and to the general public no later than July 30.*

**THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE
TORONTO POLICE SERVICES BOARD HELD ON AUGUST 17, 2011**

**#P207. REQUEST FOR A REVIEW OF A COMPLAINT ABOUT THE POLICIES
OF THE TORONTO POLICE SERVICE (TPS NO. 2010-EXT-0597)**

Declaration of Potential Interest: Councillor Michael Thompson indicated that he may have an interest in this item as the complainant had acted as a volunteer during Councillor Thompson's 2010 election campaign. Councillor Thompson did not participate in the consideration of this matter.

The Board was in receipt of the following report July 22, 2011 from William Blair, Chief of Police:

Subject: REQUEST FOR A REVIEW OF A COMPLAINT ABOUT THE POLICIES OF
THE TORONTO POLICE SERVICE (SERVICE FILE NO. 2010-EXT-0597)

Recommendations:

It is recommended that:

- (1) the Board receive the complaint summarized in this report;
- (2) the Board determine whether to concur with the decision that no further action be taken with respect to the complaint; and
- (3) the complainant, the Independent Police Review Director and I be advised, in writing, of the disposition of the complaint, with reasons.

Financial Implications:

There are no financial implications relating to the recommendations contained within this report.

Background/Purpose:

The Toronto Police Services Board (Board) has received a request to review my disposition of a complaint about the policies of the Toronto Police Service (Service).

Legislative Requirements:

The *Police Services Act* establishes that a complaint about the policies of or services provided by a municipal police force shall be referred by the Independent Police Review Director to the municipal chief of police and dealt with under section 63. The chief of police shall, within 60 days of the referral of the complaint to him or her, notify the complainant in writing of his or disposition of the complaint, with reasons, and of the complainant's right to request that the board review the complaint if the complainant is not satisfied with the disposition under section 63 (2). A complainant may, within 30 days after receiving the notice, request that the board review the complaint by serving a written request to that effect on the board.

Review by Board

Upon receiving a written request for a review of a complaint previously dealt with by the Chief of Police, the Board shall,

- (a) advise the Chief of Police of the request;
- (b) subject to subsection (7), review the complaint and take any action, or no action, in response to the complaint, as it considers appropriate; and
- (c) notify the complainant, the Chief of Police and the Independent Police Review Director in writing of its disposition of the complaint, with reasons.

Nature of Complaint and Discussion:

The complainant was a temporary contract employee as a Community Patrol Officer in the Community Safety Unit, Operations Division of the Toronto Community Housing Corporation (TCHC). A requirement for the job is that the complainant has access to the Canadian Police Information Centre (CPIC). In order to gain access to CPIC the complainant must pass a background check completed by the Service.

Although the complainant was not employed as a Special Constable, background checks for civilian CPIC access [Community Patrol Officer] are facilitated by the Operational Services - Special Constable Liaison (Special Constable Liaison). The background checks are completed by the Employment Unit of the Service.

On September 3rd, 2009, the Service informed the TCHC that the complainant had failed the background check. The TCHC terminated the complainant's employment as a Community Patrol Officer.

The complainant has made several attempts to find out why he failed the background check that was completed by the Service. The complainant requested access to information from the Records Management Unit – Information Access section. He requested access for himself, his wife and his son. The complainant was provided with partial access of requested records held by the Service. Access was denied to certain information pursuant to the *Municipal Freedom of Information and Protection of Privacy Act* pursuant to subsections 8(1)(c)(i), 14(1)(f), 14 (3)(b), and 38(a)(b).

The complainant retained counsel and continued to make attempts to find out why he failed the background check. In May 2010, Legal Services informed the complainant that the Service cannot divulge the reason(s) why he failed a background check in regards to his access to CPIC. Also, the Service was not in a position to respond with respect to his position with the TCHC as it is an employment related issue between the TCHC and the complainant.

On August 25th, 2010, the complainant submitted a complaint to the Office of the Independent Police Review Director (OIPRD). The complaint was classified as a policy complaint. On September 14th, 2010, the policy complaint was assigned to Corporate Planning for investigation. The report of investigation was completed on November 16th, 2010, and the complainant was advised that no further action would be taken.

On January 4th, 2011, the complainant's counsel submitted a letter on his behalf to the Board, requesting a review of his complaint.

The Chief's Decision and Reason:

Corporate Planning was assigned to investigate the policy complaint review.

The complainant alleges the Service has not provided him with the reason(s) why he failed his background check. As a result the complainant feels he is unable to respond to the TCHC and is unable to regain his employment as a Community Patrol Officer.

Legal Services, Records Management Services – Information Access section, Employment Unit and Special Constable Liaison were all consulted.

The Service's Special Constable Liaison provides a service to external agencies [in this case the TCHC] to assist them with their employees gaining access to CPIC. The background check is completed by the Employment Unit.

Upon completion of the background investigation, the investigator completes an Employment Investigator's Report. Hiring recommendations are not made but the applicant's suitability is addressed. The applicant is assessed as either a Pass or Fail based on the results of the background investigation. Applicants are contacted only to clarify information.

The complainant failed the required background check. The Special Constable Liaison advised the TCHC of the results of the background check. The TCHC terminated the complainant as a temporary contract employee as a Community Patrol Officer.

It is important to understand that the Service has no direct input on the status of the complainant's employment with the Toronto Community Housing Corporation – Security Services Section (TCHC-SSS). The decision on the status of his employment with the TCHC-SSS is the sole responsibility of that organization.

The Service's only responsibility was to complete a background check to determine if the complainant could be granted access to the Canadian Police Information Centre (CPIC). CPIC is a national database owned and administered by the Royal Canadian Mounted Police (RCMP). The Service is a Category I agency and has absolute jurisdiction, granted by agreement with the RCMP, to authorize users.

Section 01-06 CPIC and Criminal Record History Information of the CPIC Reference Manual (I-2-9 R32:APR98) states in part:

"Information which is contributed to, stored in, and retrieved from CPIC is supplied in confidence by the originating agency for the purpose of assisting in the detection, prevention or suppression of crime and the enforcement of law. CPIC information is to be used only for activities authorized by a police agency."

The Service is responsible for the confidentiality of CPIC information. Further, the dissemination of CPIC information is at the discretion of the Chief of Police or his/her delegate in accordance with privacy legislation and existing federal and provincial laws. Criminal Record History Information is further governed by the *Criminal Records Act*, Freedom of Information legislation, CPIC Reference Manual and Service policy, including but not limited to the Information Security Manual.

As there is a bonafide operational responsibility of the Service towards the security of the information contained on CPIC and who will be allowed access to CPIC, the Service has an interest in the complainant's employment with respect to his having CPIC access.

Section 52(3) of the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)* indicates that the *Act* does not cover documents associated to employment related matters in which the institution has an interest.

This section states in part;

52 (3) This Act does not apply to records collected, prepared, maintained or used by or on behalf of an institution in relation to any of the following: ...

3. Meetings, consultations, discussions or communications about labour relations or employment-related matters in which the institution has an interest.

Therefore, pursuant to this section, the Service's Employment Unit documents and information contained therein are not governed by *MFIPPA*.

Due to the Service's operational responsibility regarding the security of information contained on CPIC, the Service's Employment Unit documents and information contained therein will not be disclosed to the complainant. The complainant was however, provided with numerous documents relating to himself, his wife and his son which were governed by *MFIPPA*.

Conclusion:

Pursuant to the notification of the status and determination of the complaint from the Service, the complainant requested that the Board review my decision.

At this time, I feel current governance sufficiently support the needs of the public and the requirements of the Service in regards to background checks.

In reviewing a policy complaint, the Board may:

- Review the complaint and take action, or no action, in response to the complaint, as it considers appropriate; or
- Appoint a committee of at least three Board members who will review the complaint and provide recommendations to the Board; or
- Hold a public meeting with respect to the complaint.

To assist the Board in reviewing this matter, Board members will receive confidential information in a separate report.

Deputy Chief Peter Sloly, Executive Command, will be in attendance to answer any questions the Board may have.

Ms. Jane Letton, Ryder Wright Blair & Holmes LLP, legal counsel for the complainant in this matter, was in attendance and delivered a deputation on behalf of the complainant. Ms. Letton also provided a written submission in support of her deputation; copy on file in the Board office.

Following a discussion, the Board approved the following Motions:

- 1. THAT the Board appoint a Committee to review the complaint and, following the review, that the Committee provide recommendations to the Board for consideration for its October 2011 meeting; and**
- 2. THAT the Committee will consist of Chair Mukherjee and two other Board members.**

The Board noted that additional information regarding the review of the complaint was also considered during the in-camera meeting (Min. No. C235/11 refers).

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TORONTO POLICE SERVICES BOARD HELD ON AUGUST 17, 2011**

**#P208. RESPONSE TO THE JURY RECOMMENDATIONS FROM THE
CORONER'S INQUEST INTO THE DEATH OF JUDY AILEEN SANITA**

The Board was in receipt of the following report July 08, 2011 from William Blair, Chief of Police:

Subject: RESPONSE TO THE JURY RECOMMENDATIONS FROM THE CORONER'S
INQUEST INTO THE DEATH OF JUDY AILEEN SANITA

Recommendations:

It is recommended that:

- (1) the Board receive this report for information; and
- (2) the Board forward a copy of this report to the Chief Coroner for the Province of Ontario.

Financial Implications:

There are no financial implications relating to the recommendations contained within this report.

Background/Purpose:

A Coroner's Inquest into the death of Ms. Judy Aileen Sanita was conducted in Toronto during the period between November 29, 2010 and December 2, 2010. As a result of the inquest, the jury directed three recommendations to the Toronto Police Service (Service).

The following is a summary of circumstances of the death and issues addressed at the Coroner's Inquest into the Death of Ms. Judy Aileen Sanita, as delivered by Bonnie Burke, M.D., Presiding Coroner:

Summary of Circumstances of Death

Section 10(4) of the Coroners Act states that "Where a person dies while detained by or in the actual custody of a peace officer or while an inmate on the premises of a correctional institution, lock-up, or place or facility designated as a place of secure custody under section 24.1 of the Young Offenders Act (Canada), the peace officer or officer in charge of the institution, lock-up or place or facility, as the case may be, shall immediately give notice of the death to a coroner and the coroner shall issue a warrant to hold an inquest upon the body". The inquest into the death of Ms. Judy Sanita was therefore mandatory.

On June 23rd, 2008 Ms. Judy Sanita was arrested by the Toronto Police Service on charges of Trafficking Cocaine. She was transported to 14 Division where she was questioned and booked into a cell. Approximately one and one half hours from arrival she was found in her cell vital signs absent. CPR was initiated by officers present and was then continued by Emergency Medical Services. Death was initially pronounced from the station at 00:22 hours by field pronouncement however, return of cardiac rhythm was recognized almost immediately as resuscitative efforts continued. Ms. Sanita was transferred initially to Toronto Western Hospital and then to the Intensive Care Unit at Mount Sinai Hospital. Death was pronounced at 22:03 hours on June 24th, 2008. The Office of the Chief Coroner was notified and a Coroner attended. Ms. Sanita was sent for post-mortem examination.

The jury heard evidence from fifteen witnesses and was presented eighteen exhibits over the course of four days. Testimony was heard from a forensic toxicologist who explained the levels of legal and illegal drugs found in the deceased's ante mortem blood samples and their physiological, psychological and behavioural effects. A forensic pathologist testified as to the findings at autopsy and the decision making process that led to the conclusion that the death was the result of complications of Cocaine (+/-)Methadone) in a woman who had significant ischemic heart disease and cirrhosis.

Evidence was heard from the Toronto Police Officers who arrested, transported, searched, booked and subsequently placed Ms. Sanita into her cell. All testified as to her apparent state of health. The structure of the booking practice and equipment at 14 Division was explained in detail to the jury. Videos of Ms. Sanita's booking and her residency in her cell were played for the jury. An officer from the Toronto Police College explained how police officers are trained in their approach to the booking of prisoners and reviewed the Toronto Police booking policies for both 2008 and 2010.

The officers who discovered Ms. Sanita without vital signs in her cell described their observations and their initiation of resuscitation. A prisoner who had been in the cell next to Ms. Sanita testified as to his perception of events. A Paramedic detailed the role of Emergency Medical Services at the scene and the subsequent transport of Ms. Sanita to hospital. An exhibit was entered for the jury from Ms. Sanita's medical record confirming location and time of death.

The jury deliberated for four and one half hours to arrive at their verdict. They made three recommendations.

Corporate Planning was tasked with preparing responses for the three jury recommendations from the Coroner's inquest into the death of Ms. Sanita.

Service subject matter experts from the Toronto Police College (College) contributed to the responses contained in this report.

Response to Jury Recommendations:

Recommendation #1

To evaluate the standard of prisoner monitoring with respect to current Policies and Procedures used in police stations where prisoners are lodged.

Response:

The Service concurs and is in compliance with this recommendation.

The standard of prisoner monitoring with respect to current policies and procedures is evaluated and reviewed on an ongoing basis. Prisoners are monitored both physically and electronically and the results of these checks are recorded.

High resolution colour cameras, monitors, and digital video disc (DVD) recording equipment has been installed in booking halls, sally ports and cell areas of all divisions. This equipment records bookings and enhances the safety of prisoners detained at police facilities.

The booking hall system is designed to record the booking and release of all prisoners as they enter and leave a police facility.

The detention area monitoring system is installed in the prisoner detention areas of a police facility, such as in the cells and bullpen and is designed to monitor and record the conditions of prisoners while they are in custody.

Service Procedure 01-03 – Persons in Custody, outlines the requirement for booking officers to attend the cells to check the condition of persons detained in custody and to record the checks on the Unit Commander's Morning Report (UCMR) and to notify the Officer in Charge (OIC) of any change in condition of persons in custody. The target time frame between each check is 30 minutes, having regard for all the circumstances of the tour of duty. Service Procedure 01-03 and Appendix B of this Procedure set out the information to be recorded as part of these checks.

Both the Procedure 01-03 and Appendix B discuss the circumstances where additional checks and notations or heightened monitoring are to be made for any high risk prisoner. Circumstances for heightened monitoring include prisoners who are intoxicated by drugs or alcohol, are violent or suicidal, have a medical condition or have medication that has been administered to them.

As a result of ongoing review and evaluation of booking policies and procedures, including the circumstances surrounding the death of Ms. Sanita, amendments were made to Service Procedure 01-03 in February 2010 and again in February 2011. These changes ensure that booking officers, in addition to electronic monitoring of prisoners, physically attend and conduct cell checks during the course of their shift and again with the relieving booking officer at the end of their shift or when being relieved.

The Booking Hall Safety and Procedure Course curriculum is reviewed on an ongoing basis to ensure instruction and course content regarding the standards of prisoner monitoring is current and consistent with policies and procedures.

Recommendation #2

To consider the feasibility of requiring all officers whose duties involve booking and monitoring persons in custody to take a booking course focused on the current requirements of the position.

Response:

The Service concurs and is in compliance with this recommendation.

The College has been delivering a Booking Hall Safety and Procedure course to Service members since 2000. The course received a significant update in 2008.

The course objectives are to provide training to ensure officers that work in booking halls or lock-ups will respond safely, efficiently and appropriately to all prisoner management situations. This includes recognizing and responding to those prisoners in a state of crisis.

The course is two days in duration delivered to matrons, bookers and OICs and topics of training include suicidal behaviour, medical issues, sudden in-custody death, and policy and procedure.

The College delivers 6 courses a year. Since 2002, 1,083 Service members have received the training.

All police constables who are about to be promoted to the rank of Sergeant receive a one day booking component as part of their mandatory Supervisory Leadership training course.

The College and the Service believe in the value and importance of this course and are actively working towards training all members assigned to booking duties.

Recommendation #3

That the officer in charge of the police division ensures police officers, whose duties involve booking and monitoring persons in custody, understand and consistently fulfil the expectations of current Policy and Procedure.

Response:

The Service concurs and is in compliance with this recommendation.

At a confidential meeting on July 24, 2008, the Board approved a motion:

that the Chief of Police provide a public report on the steps the Service has taken, or plans to take, to ensure that all members, uniform and civilian, are fully aware of, and apply, all Board policies and Service procedures, as well as well as their training (Min. No. C187/08 refers).

A report entitled *AWARENESS AND APPLICATION OF BOARD POLICIES, SERVICE PROCEDURES AND TRAINING* (Min. No. P331/08 refers) discusses the different ways that members are made aware of, and comply with, policy, procedure and direction. It also outlines unit commander and supervisor responsibilities to make members aware of, and comply with all policy, procedure, or direction.

The report states (in part) that:

“Members are made aware of Board policies, Service procedures and other Governance in several ways, as follows.

New or amended procedures are published on Routine Orders (Orders) once approved by the Chief. Orders are written directions from the Chief respecting matters of personnel, police details or functions, and general information. Orders are published on a regular basis. Orders not containing specified expiry dates remain in effect until cancelled or rescinded by a subsequent Order. When a new or amended procedure is published on Orders, unit commanders are directed to ensure that all members under their command are made aware of and comply with the contents and that all hard copy versions of the Policy and Procedure Manual are updated.

Orders, Board policies and Service procedures are readily available to all members to view/print via the Service Intranet, which can be accessed from any Service desktop computer or through the mobile work stations in Service vehicles.

Members are advised . . . that it is the members’ responsibility to be fully aware of all procedures and that they are to be used in conjunction with knowledge gained from training and work experience . . . Further, the Standards of Conduct direct all supervisors and managers to ensure that subordinates comply with all Service and Legislative Governance.

The Training and Education (T&E) unit ensures that members are aware of and apply Service procedures commencing in recruit training. Continuing thereafter and throughout the member’s career, T&E assesses awareness, comprehension, and knowledge of Service procedures while attending various compulsory and voluntary training courses . . . Courses conducted by T&E are either based on or have components that train specifically to Service procedures. Additionally, information regarding new procedures is disseminated to the field via Training Sergeants in a variety of ways. This may include:

- *Reviewing Orders with officers;*
- *“Train-the-trainer” sessions held by subject matter experts;*
- *Production of a DVD in conjunction with Video Services;*
- *“Roll Call” scenarios created by subject matter experts;*
- *E-learning programs; and*
- *Group emails highlighting a new procedure(s).”*

Further, the OIC of a division is ultimately responsible for ensuring everyone under their direction understands and complies with policy and procedure. The OIC has several mechanisms in place for ensuring officers involved in the booking and monitoring of prisoners understand and fulfil the expectations of current policy and procedure.

The UCMR captures statistics regarding compliance with booking duties, including cell and prisoner checks. This must be reviewed and approved at the completion of every shift.

Every division has cameras installed in the booking and cell areas. These cameras can be viewed by various members in the division, including the OIC, booking officers and front desk staff. This provides real time viewing and monitoring capability for the OIC.

Conclusion:

As a result of the Coroner's Inquest into the death of Ms. Judy Aileen Sanita and the subsequent jury recommendations, the Service has conducted reviews of Service Governance, training and accountability.

In summary, the Service concurs and is in compliance with recommendation #1, #2 and #3 and continues to address these issues through ongoing training and education and inclusion of information and direction in Service Governance.

Deputy Chief Peter Sloly, Executive Command, will be in attendance to answer any questions that the Board may have regarding this report.

The Board received the foregoing report and agreed to forward a copy to the Chief Coroner for information.

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**#P209. ANNUAL REPORT: PROPERTY AND EVIDENCE MANAGEMENT
UNIT – DRUG REPOSITORY AND FIREARMS STORAGE VAULT
AUDITS**

The Board was in receipt of the following report June 28, 2011 from William Blair, Chief of Police:

Subject: ANNUAL REPORT: PROPERTY AND EVIDENCE MANAGEMENT UNIT –
DRUG REPOSITORY AND FIREARMS STORAGE VAULT AUDITS

Recommendation:

It is recommended that the Board receive the following report.

Financial Implications:

There are no financial implications relating to the recommendations contained within this report.

Background/Purpose:

Ontario Regulation 03/99, Adequacy and Effectiveness of Police Services, was created under the *Police Services Act* (PSA) to provide provincial standards for the delivery of policing services in six core areas. One of the requirements of the Regulation is that there are policies and procedures in place with respect to property and evidence control and the related collection, handling, preservation, documentation and analysis of physical evidence.

The provisions of the Regulation make the Board responsible for establishing policy and the Chief of Police responsible for creating processes and procedures that set the board policies into operation.

At its meeting of August 10, 2006, the Board approved policy TPSB LE-020, Collection, Preservation and Control of Evidence and Property (Min. No. P244/06 refers.) One requirement of this policy is that the Chief of Police "shall ensure that an annual audit of the property/evidence held by the Service is conducted by a member(s) not routinely or directly connected with the property/evidence control function, and report the results to the Board." On December 13, 2006, Service Procedure 09-01, Property-General, was updated to include the requirement that the Unit Commander - Audit & Quality Assurance Unit "shall ensure that an audit of property/evidence held by the Service is conducted annually and that the results of the audit are reported to the Toronto Police Services Board."

Discussion:

Audit & Quality Assurance (A & QA) conducted annual audits of the Property & Evidence Management Unit (PEMU)-Drug Repository (DRU) and the Firearms Storage Vault (FSV). The scope of these audits included an examination of the inventory and record management systems as well as supporting documents used.

Conclusion:

Overall, A & QA determined that the Toronto Police Service is in compliance with the relevant sections of the PSA and Provincial Regulations regarding drugs, firearms and ammunition property.

Deputy Chief Peter Sloly, Executive Command, will be in attendance to answer any questions that the Board may have regarding this report.

The Board approved the foregoing report.

**THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE
TORONTO POLICE SERVICES BOARD HELD ON AUGUST 17, 2011**

#P210. PRISONER MEALS – CONTRACT EXTENSION

The Board was in receipt of the following report July 21, 2011 from William Blair, Chief of Police:

Subject: PRISONER MEALS - CONTRACT EXTENSION

Recommendation:

It is recommended that the Board approve a one year extension to the existing contract with Pegasus Lunchbreak for the supply and delivery of prisoners' meals at a cost (excluding taxes) of \$1.29 per meal for the period January 1, 2012 to December 31, 2012.

Financial Implications:

Based on the cost per meal and the projected prisoner meals required, the estimated cost for prisoner meals in 2012 is \$195,000 and this amount will be included in the 2012 operating budget request.

Background/Purpose:

At its meeting of August 21, 2008, the Board was in receipt of a report recommending the approval of Pegasus Lunch break as vendor for the supply and delivery of prisoners' meals at a cost (excluding taxes) of \$1.19 per meal for the period of January 1, 2009 to December 31, 2010, with the option to extend at the Chief's discretion for two (2) separate and additional twelve (12) month periods at a cost (excluding taxes) of \$1.24 and \$1.29 per meal respectively.

The Board approved the recommendation, subject to the condition that, prior to extending the contract, if applicable, for two separate and additional 12 month periods, the Chief of Police provide the Board with a report on the results of the Service's quality control review of the meals provided by Pegasus Lunchbreak (Min. No. P228/2008 refers).

In accordance with the Board's direction, results of the quality control process undertaken for the meals provided by Pegasus Lunchbreak were provided and an extension of the current contract to December 31, 2011 was granted. (Min. No. P224/2010 refers).

The Board Chair also requested further information regarding the nutritional value of a prisoner meal and referred the Service to the standard provided in the United Nations' "Standard Minimum Rules for the Treatment of Prisoners." The Board approved the report and passed the Motion that, prior to the issuance of the next RFQ, the TPS undertake a review to determine whether or not the mid-day meal is adequate. (Min. No. P224/2010 refers).

The Toronto Police Service's Nutritionist was consulted regarding the nutritional value of the food provided to prisoners and was asked to comment on the adequacy of the mid-day meal. The Nutritionist analyzed the prisoner meals options and reported that the food services provided by Pegasus Lunch break are sufficient to meet nutritional needs for mid day meals.

The Nutritionist also stated that, "Most of the sandwiches offered, with the exception of the Vegetarian and Cheese options, provide at least 25 grams of protein. For one meal, this is more than sufficient for satiety, growth, blood sugar management and overall health. Furthermore, each meal contributes to the Recommended Daily Allowance (RDA) for Vitamin A, Vitamin C, Calcium and Iron.", and "Pegasus Lunchbreak offers the choice of sandwiches which consist of whole grain foods as recommended by Canada's Food Guide."

Court Services reviewed the United Nations Standard Minimum Rules for the Treatment of Prisoners, which outline the following recommendations under 'Food';

20 (1) Every prisoner shall be provided by the administration at the usual hours with food of nutritional value adequate for health and strength, of wholesome quality and well prepared and served

(2) Drinking water shall be available to every prisoner whenever he needs it.

While not subject to the above standards, TPS, Court Services is in compliance with the above stated Rules, as well as TPS Service Policy and Court Services Directive relating to the feeding of prisoners.

Conclusion:

The current prisoners' meal contract extension with Pegasus Lunchbreak expires on December 31, 2011, and includes an option to extend for a separate and additional twelve (12) month period. To date, the service and products provided by Pegasus Lunchbreak have proven satisfactory and fall within standard acceptable nutritional guidelines.

As a result, the Service is requesting that the Board approve the second option year from January 1, 2012 to December 31, 2012. Following the second option year, the Service will conduct a request for quote to establish a new contract.

Deputy Chief A.J. (Tony) Warr, Specialized Operations Command will be in attendance to answer any questions that the Board may have.

Mr. Tony Veneziano, Chief Administrative Officer, and Acting Superintendent Frank Bergen, Court Services, were in attendance and responded to questions about this report.

The Board approved the foregoing report.

**THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE
TORONTO POLICE SERVICES BOARD HELD ON AUGUST 17, 2011**

**#P211. INDEPENDENT CIVILIAN REVIEW INTO MATTERS RELATING TO
THE G20 SUMMIT – ACCOUNT FOR PROFESSIONAL SERVICES**

The Board was in receipt of the following report August 04, 2011 from Michael Thompson, Acting Chair:

Subject: INDEPENDENT CIVILIAN REVIEW INTO MATTERS RELATING TO THE
G20 SUMMIT (ICR) - ACCOUNT FOR PROFESSIONAL SERVICES

Recommendation:

It is recommended that the Board approve payment of an account dated July 28 2011, in the amount of \$58,990.88 and that such payment be drawn from the Special Fund.

Financial Implications:

This is the ninth account to be submitted by Justice Morden. The total amount invoiced to date is \$412,005.73. The balance of the Special Fund as at July 31, 2011 is estimated at \$308,026.00.

Background/Purpose:

At its meeting on September 23, 2010, the Board approved the appointment of Justice John W. Morden to conduct the Independent Civilian Review (ICR) into matters relating to the G20 Summit. The Board also approved the use of the Special Fund as the source of funding for the ICR (Board Minute P271/10 refers).

Discussion:

Justice Morden has submitted an account for services rendered up to and including July 14, 2011 for the amount of \$58,990.88, (copy attached). A detailed statement is included on the in-camera agenda for information. It should be noted that a reduction of \$6,187.00 for fees and disbursements have been applied to this account.

Conclusion:

It is, therefore, recommended that the Board authorize payment in the amount of \$58,990.88 for professional services rendered by Justice John W. Morden.

The Board approved the foregoing report. The detailed statement of account will be considered by the Board at its September 2011 meeting.

Heenan Blaikie

Email and Via Regular Mail

Of Counsel

The Right Honourable Pierre Elliott Trudeau, P.C., C.C., C.H., Q.C. FRSC (1984 - 2000)
The Right Honourable Jean Chrétien, P.C., C.C., O.M., Q.C.
The Honourable Donald J. Johnston, P.C., O.C., Q.C.
Pierre Marc Johnson, G.O.Q., FRSC
The Honourable Michel Bastarache, C.C.
The Honourable René Dussault, FRSC
The Honourable John W. Morden
Peter M. Blaikie, Q.C.
André Bureau, O.C.

July 28, 2011

Dr. Alok Mukherjee
Chair
Toronto Police Services Board
40 College Street
Toronto, Ontario
M5G 2J3

File No. 058057-0001

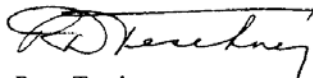
Dear Dr. Mukherjee:

Re: Independent Civilian Review of Matters Related to the G20 Summit

Enclosed please find our account for services rendered up to and including July 14, 2011 which we trust you will find satisfactory. Please note that we have provided the Toronto Police Services Board with a reduction of \$6,187.00 for fees and disbursements with respect to this account.

Yours truly,

Heenan Blaikie LLP



Ryan Teschner

RT/dk

Encl.

c.c. Joanne Campbell [Toronto Police Services Board]
[By email and regular mail]

c.c. Sheri Chapman [Toronto Police Services Board]
[By email and regular mail]

HBdocs - 10506892v1

Ryan Teschner

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LAWYERS

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July 28, 2011

PRIVATE & CONFIDENTIAL

Toronto Police Services Board
40 College Street
Toronto, ON
M5G 2J3

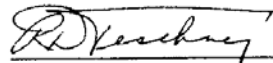
Attention : Joanne Campbell

Reference: File: 058057-0001 Confidential

FOR PROFESSIONAL SERVICES RENDERED for the period ending July 14, 2011

FEES	\$ 45,735.00
DISBURSEMENTS (TAXABLE)	\$ 6,205.57
SUB-TOTAL	<u>\$ 51,940.57</u>
HST (13%)	\$ 6,752.28
DISBURSEMENTS (NON TAXABLE)	\$ 298.03
AMOUNT DUE	<u>\$ 58,990.88</u>

HEENAN BLAIKIE LLP


Litigation Toronto

TERM: Payment due upon receipt in accordance with section 33 of the *Solicitors Act*. Interest will be charged at the rate of 3.3% per annum on unpaid fees, charge or disbursements calculated from a date that is one month after this statement is delivered.
We have made every effort to include fees and disbursements incurred on your behalf for the current billing period. In the event additional fees or disbursements are subsequently incurred and/or recorded, a subsequent account will be forwarded.

Reference / File: 058057-0001

GST / HST N^o 864865936

Initials: Tit

PAYABLE UPON RECEIPT

**THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE
TORONTO POLICE SERVICES BOARD HELD ON AUGUST 17, 2011**

**#P212. TORONTO POLICE SERVICE – 2011 CAPITAL BUDGET VARIANCE
REPORT FOR THE PERIOD ENDING JUNE 30, 2011**

The Board was in receipt of the following report July 18, 2011 from William Blair, Chief of Police:

Subject: 2011 CAPITAL BUDGET VARIANCE REPORT FOR THE TORONTO
POLICE SERVICE – PERIOD ENDING JUNE 30, 2011

Recommendations:

It is recommended that:

- (1) the Board receive this report; and
- (2) the Board forward a copy of this report to the City's Deputy City Manager and Chief Financial Officer for information.

Financial Implications:

Capital projects are managed within a total approved project amount that can span over several years. Any unspent budget allocation approved in a particular year can be carried forward for one year.

The Council-approved gross available funding for 2011 (including carryover from 2010) is \$100.9 million (M) comprised of \$68.7M (debt-funded) and \$32.2M (other-than-debt funded). Including recoveries, the Council-approved net debt funding is \$57.4M.

As of June 30, 2011, the Service is projecting a total gross expenditure of \$81.5M, compared to \$100.9M in available funding (a spending rate of 81%). From a net debt perspective, the Service is projecting total expenditures of \$43.2M, compared to \$57.4M in available funding (a spending rate of 75%). The projected (net) under-expenditure for 2011 is \$14.2M and this amount will be carried forward to 2012 as it is still required. A significant portion (\$7.9M) of the total carry forward amount is due to the Board's deferral of the contract award for the acquisition and implementation of the Integrated Records and Information System (IRIS), and until further direction is received, it is anticipated that this carry forward amount will be required in 2012.

Background/Purpose:

At its special meeting of February 23, 2011, City Council approved the Toronto Police Service’s 2011-2020 capital program. Subsequently, the Board approved the revised capital program at its April 7, 2011 meeting (Min. No. P80/11 refers). Attachment A provides a summary of the Board and Council approved program.

This capital variance report provides the status of projects as at June 30, 2011.

Discussion:

Summary of Capital Projects:

Attachment B provides a status summary of the on-going projects from 2010 as well as those projects that have started in 2011. Any significant issues or concerns have been highlighted below in the “Key Highlights/Issues” section of this report.

Key Highlights/Issues:

As part of its project management process, the Service has adopted a colour code (i.e. green, yellow or red) to reflect the health status of capital projects. The overall health of each capital project is based on budget, schedule and scope considerations. The colour codes are defined as follows:

- Green – on target to meet project goals (scope/functionalities), and on budget and schedule;
- Yellow – at risk of not meeting certain goals, some scope, budget and/or schedule issues, and corrective action required; and
- Red – high risk of not meeting goals, significant scope, budget and/or schedule issues, and corrective action required.

The following provides summary information on key projects within the 2011-2020 Capital Program.

- Progress Avenue (previously titled “Property and Evidence Management Facility”) (\$35.8M)

Overall Project Health Status	
Current	Previous Variance Report
YELLOW	YELLOW

This project provides funding for a new property and evidence management facility. In early 2010, the City acquired a site for the new facility. The site planning and acquisition utilized \$21.9M of the project budget, leaving \$13.9M in the 2011–2020 Capital Program for the design, construction, fixtures and equipment required to ensure the Property and Evidence Management unit (PEMU) is operational.

Onespace Unlimited Inc. has been engaged by the Service to provide architectural services (Min. No. P158/11 refers). The cost estimate for this project has been revised. The Service had developed a high-level estimate (\$15.3M) of the work required to house the Property and Evidence Management unit at Progress Avenue. Following the acquisition of the Progress site, only \$13.9M remained from the original project estimate for the work required. Therefore, an adjustment of \$1.4M with no net impact on the total capital program, has been made to this project and included in the Service's 2012-2021 capital program request, to better reflect the funding required for the construction component of this project. This adjustment was possible due to the deletion of the Smart Card project previously identified in the capital program. However, it should be noted that the adjusted funding for the cost of work required to house the Property and Evidence Management Unit may still not be sufficient. Once the design phase and tendering process are complete, the cost estimate will become more certain, and any impacts will be reported to the Board.

- New 11 Division Facility (\$30M)

Overall Project Health Status	
Current	Previous Variance Report
GREEN	GREEN

This project is for the construction of a new 11 Division facility at 2054 Davenport Road. The building has been designed to meet LEED-Silver certification. The project includes the demolition of a 1960's portion of an existing building with partial retention of a 1913 façade along Davenport Road.

Construction was substantially completed on May 27, 2011 and an occupancy permit was issued on May 30, 2011. Service staff is currently equipping the new building with furniture and equipment in preparation for user occupancy in September 2011.

Infrastructure Stimulus Funding (ISF) of \$9.7M has been approved for this project, and the Service has met the ISF completion date requirement. It is projected that this project will be under budget by approximately \$0.5M.

- New 14 Division Facility (\$35.5M)

Overall Project Health Status	
Current	Previous Variance Report
YELLOW	YELLOW

This project is for the construction of a new 14 Division facility at 11 St. Annes Road. The facility has been designed and will be constructed to meet the requirements for LEED-Silver certification.

Construction is well underway. Substantial construction completion is expected to be achieved in June 2012, with the move-in anticipated for the third quarter of 2012.

ISF funding of \$8.7M has been approved for 14 Division. The ISF completion date has been extended to October 31, 2011. The Service has advised the City Manager that the substantial construction completion date for the new 14 Division facility is beyond October 31, 2011. This will impact on the total amount of ISF funding available for this project, and has been raised as an issue with City Finance staff.

At this time, it is projected that the project will be within the approved budget and on schedule.

- 5th Floor Space Optimization (\$1.4M)

Overall Project Health Status	
Current	Previous Variance Report
GREEN	GREEN

This project provides for the redesign of the Information Technology area on the 5th floor of Headquarters to optimize the space available and to better accommodate staff. The space design will apply the Service's standards for furniture and space allocation.

The space plan has been completed and the contract for architectural services has been awarded to one of the Board-approved pre-qualified firms through a competitive procurement process. 330 Progress Ave. has been identified as suitable swing space for this project, as the site can accommodate the number of staff that require relocation during the renovation. Temporarily moving staff into swing space will allow for more efficient work flow, reduce interruptions for staff, costs less than other options and may potentially shorten the overall project schedule. This relocation will not impact on the construction at the Property and Evidence Management facility, as the construction will not start until next year and the swing space is only required for this year. The project is currently on schedule and on budget.

- In-Car Camera (\$9.8M)

Overall Project Health Status	
Current	Previous Variance Report
GREEN	YELLOW

This project provides funding for the purchase and implementation of In-Car Camera (ICC) systems, including the necessary infrastructure (i.e., servers, data storage and upgraded network).

The Service target is to install ICC systems in 415 front-line marked cars. To date, ICC systems are fully operational in 410 of the 415 cars. Installation of ICC systems in the final 5 cars will be completed in July 2011.

The upgrade of the ICC system, including the receipt of next-generation cameras and upgrade of software on all ICC servers and Service workstations, is proceeding on schedule. The issue of the software not allowing automatic download of ICC videos at the end of the shift remains outstanding with the vendor. The temporary solution developed by the Service works well and will remain in place until the vendor delivers a permanent solution.

The upgraded software must be rolled out to older ICC Systems in some instances. The ICC project team has successfully completed testing of the new software on the older systems. 12 Division (19 cars) has been successfully rolled out and all cars will be upgraded to the latest release of the ICC software in the next quarter. As a result, the project's health status has been changed from Yellow to Green.

The integrated Digital Video Disclosure (iDVD) subproject (Min. No. P57/11 refers) is now underway. This subproject is on schedule and is to be completed by the end of 2011. The ICC project remains on budget.

- IRIS – Integrated Records and Information System (formerly Acquisition and Implementation of the New Records Management System) (\$24.4M)

Overall Project Health Status	
Current	Previous Variance Report
RED	RED

The project provides funding for a commercial off-the-shelf (COTS) Police Operations Management System (POMS). The IRIS project team has been established to identify potential systems and system integration services that will meet the needs of TPS for an integrated, police-purposes operations and information management system.

The Board has deferred the award of a software vendor pending review of the project by the City Auditor General and City Chief Information Officer (Min. No. P73/11 refers). The deferral of the contract award has created uncertainty around the project. As such, the project's health status remains red.

The Service continues to engage contract staff hired to work on the project until there is a decision from the Board with respect to the IRIS project. The contract staff are 100% attributable to IRIS and are focused on supporting the City review process, program governance, reviewing business processes, establishing efficiency assessments and targets, as well as preparing for a Windows 7 upgrade contingency in the event IRIS does not move forward. The financial impact will be dependent on the length of the deferral and the Board's decision.

- Automated Fingerprint Identification System (AFIS) (\$2.8M)

Overall Project Health Status	
Current	Previous Variance Report
GREEN	GREEN

This project provides for the replacement of the current Automated Fingerprint Identification System (AFIS). AFIS interfaces with other systems in the Service; namely, with Repository for Integrated Criminalistic Imaging (RICI), used for the booking / mugshot process, and with Livescan workstations (used for biometrics capture). AFIS must also be compliant with new Royal Canadian Mounted Police (RCMP) standards. Over the last few years, there have been major advancements in matching algorithms, drastically improving accuracy. Finally, the maintenance agreement for the current system expires in 2011. Replacing AFIS will address all these issues.

The Request for Proposal for the new AFIS system was issued in March 2011 and closed on May 13, 2011. Two vendors were selected to proceed to bench mark testing in July 2011. A recommendation on the selection of a vendor is anticipated for the Board's August or September 2011 meeting. It is projected that of the available \$2.8M project budget, \$0.8M will be spent in 2011 and the remaining amount will be carried forward to 2012, as a significant portion of the installation will be completed in 2012.

Conclusion:

As of June 30, 2011, the Service is projecting a total gross expenditure of \$81.5M, compared to \$100.9M in available funding (a spending rate of 81%). From a net debt perspective, the Service is projecting total expenditures of \$43.2M, compared to \$57.4M in available funding (a spending rate of 75%). The projected (net) under-expenditure for 2011 is \$14.2M, mainly attributable to the deferral of the contract award for the IRIS project. The 2011 total under-expenditure is still required and will be carried forward to 2012.

Mr. Tony Veneziano, Chief Administrative Officer, Administrative Command will be in attendance to answer any questions from the Board.

The Board received the foregoing report and agreed to forward a copy to the Deputy City Manager and Chief Financial Officer for information.

2011-2020 CAPITAL PROGRAM (\$000s) - BOARD APPROVED

Project Name	Plan to end of 2010	2011	2012	2013	2014	2015	Total 2011-2015 Request	2016	2017	2018	2019	2020	Total 2016-2020 Forecast	Total 2011-2020 Program	Total Project Cost
On-Going Projects															
State-of-Good-Repair - Police	0	1,526	3,749	4,729	4,899	4,388	19,291	4,182	4,328	4,500	4,841	5,085	22,935	42,226	42,226
Radio Replacement	16,133	6,885	5,371	0	0	0	12,256	0	0	0	0	0	0	12,256	28,389
11 Division - Central Lockup	20,527	9,459	0	0	0	0	9,459	0	0	0	0	0	0	9,459	29,986
14 Division - Central Lockup	7,374	19,231	8,910	0	0	0	28,141	0	0	0	0	0	0	28,141	35,515
Property & Evidence Management Storage Acquisition, Impl'n of New RMS	23,258	4,214	7,149	1,281	0	0	12,643	0	0	0	0	2,035	2,035	14,678	37,936
911 Hardware / Handsets	2,114	7,933	8,674	4,704	995	0	22,306	0	0	0	0	0	0	22,306	24,420
Total, On-Going Capital Projects	70,162	49,583	33,853	10,714	5,894	4,388	104,430	4,182	4,328	4,500	4,841	7,120	24,971	129,401	199,563
New Projects															
5th floor workspace rationalization	0	1,357	0	0	0	0	1,357	0	0	0	0	0	0	1,357	1,357
AFIS	0	2,827	0	0	0	0	2,827	0	0	3,053	0	0	3,053	5,880	5,880
Upgrade to Microsoft 7 (new in 2011)	0	1,492	160	0	0	0	1,652	0	0	0	0	0	0	1,652	1,652
SmartCard (new in 2011)	0	0	678	793	0	0	1,472	0	0	0	0	0	0	1,472	1,472
54 Division (includes land)	0	500	0	0	9,060	21,665	31,225	5,721	0	0	0	0	5,721	36,946	36,946
Data Warehouse Establishment	0	0	0	336	3,281	1,354	4,971	3,233	0	0	0	0	3,233	8,204	8,204
Electronic Document Management	0	0	0	0	49	441	490	0	0	0	0	0	0	490	490
41 Division (includes land)	0	0	0	0	0	372	372	8,564	20,636	9,506	0	0	38,706	39,079	39,079
HRMS Upgrade	0	0	0	0	155	682	836	0	0	0	0	0	0	836	836
TRMS Upgrade	0	0	0	0	1,943	1,470	3,413	0	0	0	0	0	0	3,413	3,413
Digital Content Manager	0	0	0	0	1,360	1,673	3,033	0	0	0	0	0	0	3,033	3,033
Expansion of Fibre Optics Network	0	0	0	0	0	881	881	5,585	5,585	0	0	0	11,171	12,053	12,053
Disaster Recovery Site	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
13 Division (includes land)	0	0	0	0	0	0	0	0	372	8,645	21,410	8,652	39,079	39,079	39,079
Long Term Facility Plan	0	0	0	0	0	0	0	0	0	3,053	3,053	3,053	9,158	9,158	9,158
Radio Replacement	0	0	0	0	0	0	0	10,193	2,836	4,622	1,174	4,981	23,806	23,806	31,936
Future use of 330 Progress (new in 2011)	0	0	0	0	0	0	0	0	0	5,088	10,440	16,512	32,040	32,040	40,704
Total, New Capital Projects:	0	6,177	838	1,129	15,847	28,539	52,531	33,296	29,429	33,967	36,077	33,197	165,967	218,498	235,292
Total Capital Projects:	70,162	55,760	34,691	11,843	21,741	32,927	156,961	37,479	33,757	38,467	40,918	40,317	190,938	347,899	434,855
Other than debt expenditure (Recoverable debt)															
E-Ticketing	0	0	428	2,798	1,104	0	4,330	0	0	0	0	0	0	4,330	4,330
Other than debt expenditure (Recoverable debt)	0	0	428	2,798	1,104	0	4,330	0	0	0	0	0	0	4,330	4,330
Total Reserve Projects:	106,017	26,137	13,719	23,897	18,133	18,111	99,996	21,568	18,017	23,828	20,761	44,791	128,965	228,961	334,978
Total Gross Projects	176,179	81,897	48,837	38,538	40,978	51,038	261,288	59,046	51,774	62,295	61,679	85,108	319,903	581,191	774,164
Funding Sources:															
Vehicle and Equipment Reserve	(106,017)	(26,137)	(13,719)	(23,897)	(18,133)	(18,111)	(99,996)	(21,568)	(18,017)	(23,828)	(20,761)	(44,791)	(128,965)	(228,961)	(334,978)
ISF estimate for 11 and 14 Div	(8,421)	(8,862)	0	0	0	0	(8,862)	0	0	0	0	0	0	(8,862)	(17,283)
Funding from Development Charges	(4,966)	(2,264)	(1,352)	(224)	(1,691)	(2,483)	(8,014)	(1,157)	(269)	(1,623)	(3,787)	(1,530)	(8,366)	(16,380)	(21,346)
Recoverable debt (eTicketing)	0	0	(428)	(2,798)	(1,104)	0	(4,330)	0	0	0	0	0	0	(4,330)	(4,330)
Total Funding Sources:	(119,404)	(37,263)	(15,499)	(26,919)	(20,928)	(20,594)	(121,202)	(22,725)	(18,286)	(25,451)	(24,548)	(46,321)	(137,331)	(258,533)	(377,937)
Total Net Debt-Funding Request:	56,775	44,634	33,339	11,619	20,050	30,444	140,085	36,322	33,488	36,844	37,131	38,787	182,572	322,657	396,226
5-year Average:							28,017						36,514	32,266	
City Target (= net approved in 2010):		44,633	31,163	10,528	20,067	33,693	140,085	27,417	39,581	38,111	38,731	38,731	182,572	322,657	
City Target - 5-year Average:							28,017						36,514	32,266	
Variance to Target:		(0)	(2,175)	(1,091)	17	3,249	(0)	(8,904)	6,093	1,267	1,600	(56)	0	(0)	
Variance to Target - 5-year Average:							(0)						0	(0)	

2011 Capital Budget Variance Report as at June 30, 2011 (\$000s)

Project Name	Carry Forward from 2010	2011 Budget	Available to Spend in 2011	2011 Projection	Year-End Variance - (Over)/ Under	Total Project Budget	Total Project Cost (Projects)	Project Variance - (Over) / Under	Comments	Overall Project Health
Debt-Funded Projects										
<u>Facility Projects:</u>										
Progress Avenue	1,256.5	4,214.0	5,470.5	5,470.5	-	35,769.3	35,769.3	-	Please refer to the body of the report.	Yellow
2nd Floor space optimization	1,437.6	0.0	1,437.6	1,437.6	-	2,675.0	2,675.0	-	Project is on budget and on schedule.	Green
11 Division (excludes cost of land)	161.3	9,459.3	9,620.6	9,120.6	500.0	29,986.0	29,486.0	500.0	Please refer to the body of the report.	Green
14 Division (excludes cost of land)	1,533.0	19,230.6	20,763.6	19,772.6	991.0	35,515.0	35,515.0	-	Please refer to the body of the report.	Yellow
54 Division	0.0	500.0	500.0	500.0	-	36,946.0	36,946.0	-	Some issues with respect to cost and environmental assessment of property.	Yellow
5th Floor Space Optimization	0.0	1,357.0	1,357.0	1,357.0	-	1,357.0	1,357.0	-	Please refer to the body of the report.	Green
<u>Information Technology Projects:</u>										
In - Car Camera	2,202.6	0.0	2,202.6	2,202.6	-	9,765.3	9,765.3	-	Please refer to the body of the report.	Green
HRMS Additional Functionality	346.0	0.0	346.0	346.0	-	346.0	346.0	-	Project is on budget and is expected to be completed by December.	Yellow
Acquisition and Implementation of the New RMS	1,388.0	7,933.0	9,321.0	1,388.0	7,933.0	24,420.0	24,420.0	-	Please refer to the body of the report.	Red
911 Hardware/Handset	757.0	335.5	1,092.5	757.0	335.5	1,092.0	1,092.0	-	Project is on budget and on schedule.	Green
Replacement of Voice Mail	1,222.0	0.0	1,222.0	1,222.0	-	1,222.0	1,222.0	-	Project is on budget and on schedule.	Green
Fuel Management System	697.0	0.0	697.0	0.0	697.0	697.0	-	697.0	Project is not proceeding.	N/A
Radio Replacement	414.6	6,885.0	7,299.6	7,355.2	- 55.6	34,389.0	34,389.0	-	Project is on budget and on schedule.	Green
Upgrade to Microsoft 7	0.0	1,492.0	1,492.0	960.9	531.1	1,652.0	1,652.0	-	Project is on budget and on schedule.	Green
<u>Replacements / Maintenance / Equipment Projects</u>										
State-of-Good-Repair - Police	1,574.5	1,526.0	3,100.5	1,800.0	1,300.5	n/a	n/a	n/a	Project is on budget and on schedule.	Green
AFIS	0.0	2,826.6	2,826.6	848.0	1,978.6	2,827.0	2,827.0	-	Please refer to the body of the report.	Green
Total Debt-Funded Projects	12,990.1	55,759.0	68,749.1	54,538.0	14,211.1					
<u>Lifecycle Projects (Vehicle & Equipment Reserve)</u>										
Vehicle Replacement	324.4	11,784.0	12,108.4	12,108.4	-	n/a	n/a	n/a	Project is on budget and on schedule.	Green
IT-Related Replacements	4,306.0	9,167.0	13,473.0	8,725.6	4,747.4	n/a	n/a	n/a	Variance will be carried forward to 2012 for projects such as Servers, Voice logging, business resumption, etc.	Green
Other Equipment	1,428.4	5,187.0	6,615.4	6,100.8	514.6	n/a	n/a	n/a	Projects are on budget and on schedule.	Green
Total Lifecycle Projects	6,058.8	26,138.0	32,196.8	26,934.8	5,262.0					
Total Gross Expenditures:	19,048.9	81,897.0	100,945.9	81,472.8	19,473.1	<i>Percent spent:</i>		80.7%		
<u>Less other-than-debt funding:</u>										
Funding from Developmental Charges	0.0	-2,264.0	-2,264.0	-2,264.0	-	n/a	n/a	n/a		
Infrastructure Funding	-245.6	-8,862.0	-9,107.6	-9,107.6	-	n/a	n/a	n/a		
Vehicle & Equipment Reserve	-6,058.8	-26,138.0	-32,196.8	-26,934.8	- 5,262.0	n/a	n/a	n/a		
Total Other-than-debt Funding:	-6,304.4	-37,264.0	-43,568.4	-38,306.4	-5,262.0					
Total Net Expenditures:	12,744.5	44,633.0	57,377.5	43,166.4	14,211.1	<i>Percent spent:</i>		75.2%		

**THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE
TORONTO POLICE SERVICES BOARD HELD ON AUGUST 17, 2011**

**#P213. MEDALS OF MERIT – AWARDED TO DEPUTY CHIEF OF POLICE
KIM DERRY (3373) AND DEPUTY CHIEF OF POLICE TONY WARR
(113)**

The Board was in receipt of the following report August 03, 2011 from William Blair, Chief of Police:

Subject: MEDAL OF MERIT: DEPUTY CHIEF OF POLICE KIM DERRY AND
DEPUTY CHIEF OF POLICE TONY WARR

Recommendation:

It is recommended the Board award a medal of Merit to Deputy Chief Kim Derry (3373) and Deputy Chief Tony Warr (113).

Financial Implications:

The Board delegated standing authority to the Chair to approve the payment of costs related to the presentation of Medals of Merit from the Board's Special Fund as required (Min. No. P292/10 refers).

Based on information provided by the Board Office, I have been advised that one large Medal of Merit and one miniature medal will be drawn from the Board's existing stock of medals for each Deputy Chief. There are no new costs related to the medals. One framed certificate will be prepared for each Deputy Chief at an approximate cost of \$190.00 + HST for a total approximate cost of \$380.00 + HST. Funds are available in the Board's Special Fund to support the costs of the two framed certificates.

Background/Purpose:

The Toronto Police Services Board presents a number of awards in recognition of various achievements, acts of personal bravery or outstanding police service. These awards, which can be awarded to police officers or civilian members of the Toronto Police Service, are each individually approved by the Board under the Awards Program.

A Medal of Merit is the second highest award that can be granted to a police officer or civilian member. It can be awarded in response to an outstanding act of personal bravery or in recognition of highly meritorious police service. On the occasion when the Board has approved Medals of Merit for highly meritorious service, the recipients have been concluding active police service with the Toronto Police Service after long and outstanding careers characterized by dedication to providing the best policing service possible.

Discussion:

Deputy Chief of Police Kim Derry

Deputy Chief Kim Derry has served the citizens of Toronto for 38 years. During his policing career he has performed uniform, undercover and investigative duties along with administrative assignments.

He was appointed Deputy Chief of Police in August 2005 and placed in charge of Divisional Policing Command where he is responsible for 4,000 uniform and civilian members assigned to 17 Policing Divisions throughout the City of Toronto. His focus is on the Toronto Anti-Violence Intervention Strategy, Traffic, Crime Prevention, Youth Strategies, Public and Private Partnerships, Closed Circuit Television and the In-car Camera programs, along with Business Process Re-engineering and STATCOM – a Management Accountability process.

Throughout his career Deputy Derry has placed a great deal of emphasis on education. Among many leadership and management courses he holds a Certificate in Criminal Justice and Administration from Quantico – FBI Academy, University of Virginia and a Certificate in Police Leadership Program from the University of Toronto, Rotman School of Business Management.

He was awarded the Canadian Police Exemplary Service Medal for meritorious service to policing and one bar.

In 2002 he was awarded the Chief of Police Award for community service.

In 2007 he was invested as an Officer of the Order of Merit of the Police Forces.

In 2009 he was awarded the Silver Wolf Medal from Scouts Canada for outstanding service to scouting in Canada.

Deputy Derry has served on many committees to assist the Toronto Police Service and the community at large. Some of them include the Domestic Violence Advisory Committee, the Workplace Harassment Advisory Committee and the South West Asian and Muslim Consultative Committees.

As a strong proponent of inter-jurisdictional policing partnerships, Deputy Derry's focus on networking with Police Leaders world wide has helped to keep the Toronto Police Service in the forefront of service delivery to the public.

He is a member of the Ontario Association of Chiefs of Police serving as Chair of the Crime Prevention Committee. He is also a member of the Information & Technology Committee and a member of the Ontario Ministry of Community Safety & Correction Services' Policing Standards Advisory Committee.

He is a member of the Canadian Association of Chiefs of Police serving on their Crime Prevention and Informatics Committees and a member of the International Association of Chiefs of Police and the FBI National Academy Associates.

He is a member of the Board of Directors of Operation Springboard, a not-for-profit organization that provides programs for at-risk youth and is the immediate past President on the National Board of the FBI National Academy Associates which represents 18,000 Law Enforcement Executives and senior representatives from 160 countries. Deputy Derry is the only non-American to hold this post.

He also chairs a worldwide Human Trafficking Strategy for the FBI National Academy Association (FBINAA), representing members from the United Nations Office on Drugs and Crime (UNODC), the International Criminal Police Organization (INTERPOL) and many law enforcement and Non Government Organizations (NGO) from across the globe.

In his capacity as a volunteer, he has made a significant contribution to community affairs. He has served at all levels of Scouts Canada up to Deputy National Commissioner responsible for youth and adult programs, training, development and recognition portfolios of 30,000 adults who provide leadership for over 75,000 youth in Canada. He has also served as program administrator for Canadian and World Jamborees for scouting. He is presently sitting on the planning committee for the 2019 World Jamboree being held in North America.

Deputy Chief of Police Tony Warr:

Deputy Chief Tony Warr has served the citizens of Toronto as a police officer for over 43 years. From October 1987 to February 1990 he took a break in service at which time he served as an Investigator in the Office of the Ontario Fire Marshall.

During his policing career he has been assigned to various positions and ranks within the Drug Squad, Homicide Squad, Sexual Assault Squad, Hold Up Squad, Computing and Telecommunications, and Unit Commander of the Intelligence Division and of 42 Division.

In August 2005 he was appointed Deputy Chief where he commands 19 units of the Service with a staff of over 2600 uniform and civilian members and an annual budget of over \$250,000,000.

He brings a great deal of experience in managing specialized operations targeting organized crime and crimes against persons and does so with a high degree of accountability and integrity as well as awareness of emerging trends in crime affecting our City and society in general.

He applies and promotes strategic thinking with respect to varying and emerging methods of policing and crime prevention; championing the use of technology and analysis within the Command and throughout the Service, thereby ensuring the Toronto Police Service plays a leadership role in organizations at the local, national and international level. He focuses on issues that impact the security and safety of Toronto and pursues comprehensive initiatives to address violent crime in our communities, in particular those involving firearms and organized crime.

The list of committees Deputy Warr has served on is extensive. He is a member of the International Association of Chiefs of Police; Canadian Association of Chiefs of Police (CACCP) Organized Crime and Law Amendments Committees and co-Chair of the National Security/Counter Terrorism Committee; a member of the Major Cities Chiefs (MCC) Intelligence Commanders Group; Director of the Ontario Association of Chiefs of Police (OACP) and Co-chair of their Organized Crime Committee; Chair of the ACIIS (the national intelligence databank) Governance Committee; and the co-Chair of the Canadian Integrated Response to Organized Crime (CIROC).

Deputy Warr has consistently renewed his knowledge and kept his skills relevant and up-to-date through hands-on experience and many training and education courses over his policing career. He is also a graduate of Lin CT (Leadership in Counter Terrorism), an international training and development course for leaders in policing matters relating to international and domestic terrorism.

He was awarded the Canadian Police Exemplary Service Medal and two bars for meritorious service to policing.

In January 2007 he was appointed as an Officer of the Order of Merit of the Police Forces (O.O.M.).

Conclusion:

On the occasion of the upcoming retirements of Deputy Chief Derry and Deputy Chief Warr and in recognition of their continuous dedication to their duties as police officers and to the citizens of Toronto, I believe the Board should acknowledge its appreciation by awarding a Medal of Merit to Deputy Chief Derry and Deputy Chief Warr for their highly meritorious police service. Deputy Chief Derry and Deputy Chief Warr are highly deserving of this rare distinction.

I will be in attendance to answer any questions the Board may have regarding this report.

The Board approved the foregoing report, noting that the Medals of Merit would be presented to Deputy Chiefs Derry and Warr at their retirement dinners which would be held in the near future.

**THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE
TORONTO POLICE SERVICES BOARD HELD ON AUGUST 17, 2011**

**#P214. SPECIAL CONSTABLES – UNIVERSITY OF TORONTO – ST. GEORGE
CAMPUS: APPOINTMENT**

The Board was in receipt of the following report July 22, 2011 from William Blair, Chief of Police:

Subject: APPOINTMENT OF SPECIAL CONSTABLE FOR THE UNIVERSITY OF
TORONTO ST. GEORGE CAMPUS

Recommendation:

It is recommended that the Board approve the appointment of the individual listed in this report as special constable for the University of Toronto, subject to the approval of the Minister of Community Safety and Correctional Services.

Financial Implications:

There are no financial implications relating to the recommendation contained within this report.

Background/Purpose

Under Section 53 of the *Police Services Act* of Ontario (the PSA), the Board is authorized to appoint and re-appoint special constables, subject to the approval of the Minister of Community Safety and Correctional Services (the Minister). Pursuant to this authority, the Board entered into an agreement with the University of Toronto (U of T) for the administration of special constables (Min. No. P571/94 refers).

At its meeting on January 29, 1998, the Board approved a recommendation that requests for appointment and re-appointment of special constables, who are not members of the Toronto Police Service, be forwarded to the Board with the Chief's recommendation, for the Board's consideration (Min. No P41/98 refers).

The Service received a request from the U of T on April 27, 2011 to appoint the following individual as a special constable.

Albert HASTINGS

Discussion:

U of T special constables are appointed to enforce the *Criminal Code of Canada, Controlled Drugs and Substances Act, Trespass to Property Act, Liquor Licence Act and Mental Health Act* on U of T property within the City of Toronto.

The agreement between the Board and the U of T requires that background investigations be conducted on all individuals recommended for appointment and re-appointment as special constables. The Service's Employment Unit completed a background investigation on this individual and there is nothing on file to preclude him from being appointed as a special constable for a five year term.

The U of T has advised that the individual satisfies all the appointment criteria as set out in the agreement between the Board and the U of T for special constable appointment. The U of T approved strength of special constables is 34; the current complement is 26.

Conclusion:

The Toronto Police Service and the U of T work together in partnership to identify individuals for the position of special constable who will contribute positively to the safety and well-being of persons engaged in activities on U of T property. The individual currently before the Board for consideration has satisfied the criteria contained in the agreement between the Board and the University of Toronto.

Deputy Chief A. J. (Tony) Warr, Specialized Operations Command, will be in attendance to answer any questions that the Board may have.

The Board approved the foregoing report.

**THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE
TORONTO POLICE SERVICES BOARD HELD ON AUGUST 17, 2011**

**#P215. SPECIAL CONSTABLES – TORONTO COMMUNITY HOUSING
CORPORATION: APPOINTMENT**

The Board was in receipt of the following report July 22, 2011 from William Blair, Chief of Police:

Subject: APPOINTMENT OF SPECIAL CONSTABLE FOR THE TORONTO
COMMUNITY HOUSING CORPORATION

Recommendation:

It is recommended that the Board approve the appointment of the individual listed in this report as special constable for the Toronto Community Housing Corporation (TCHC), subject to the approval of the Minister of Community Safety and Correctional Services.

Financial Implications:

There are no financial implications relating to the recommendation contained within this report.

Background/Purpose

Under Section 53 of the *Police Services Act* of Ontario (the Act), the Board is authorized to appoint and re-appoint special constables, subject to the approval of the Minister of Community Safety and Correctional Services (the Minister). Pursuant to this authority, the Board entered into an agreement with the Toronto Community Housing Corporation (TCHC) for the administration of special constables (Min. No. P414/99 refers).

At its meeting on January 29, 1998, the Board approved a recommendation that requests for appointment and re-appointment of special constables, who are not members of the Toronto Police Service, be forwarded to the Board with the Chief's recommendation, for the Board's consideration (Min. No. P41/98 refers).

The Service received a request from the TCHC on May 10, 2011, to appoint the following individual as a special constable.

Graham COTTER

Discussion:

The TCHC special constables are appointed to enforce the *Criminal Code of Canada, Controlled Drugs and Substances Act, Trespass to Property Act, Liquor Licence Act and Mental Health Act* on TCHC property within the City of Toronto.

The agreement between the Board and the TCHC requires that background investigations be conducted on all individuals recommended for appointment and re-appointment as a special constable. The Service's Employment Unit completed background investigations on this individual and there is nothing on file to preclude him from being appointed as a special constable for a five year term.

The TCHC has advised that the individual satisfies all the criteria as set out in the agreement between the Board and the TCHC for special constable appointment. The TCHC approved strength of special constables is 83; the current complement is 80.

Conclusion:

The Toronto Police Service and the TCHC work together in partnership to identify individuals for the position of special constable who will contribute positively to the safety and well-being of persons engaged in activities on TCHC property. The individual currently before the Board for consideration has satisfied the criteria contained in the agreement between the Board and the Toronto Community Housing Corporation.

Deputy Chief A. J. (Tony) Warr, Specialized Operations Command, will be in attendance to answer any questions that the Board may have.

The Board approved the foregoing report.

**THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE
TORONTO POLICE SERVICES BOARD HELD ON AUGUST 17, 2011**

**#P216. SPECIAL CONSTABLES – TORONTO COMMUNITY HOUSING
CORPORATION: APPOINTMENT**

The Board was in receipt of the following report July 20, 2011 from William Blair, Chief of Police:

Subject: APPOINTMENT OF SPECIAL CONSTABLE FOR THE TORONTO
COMMUNITY HOUSING CORPORATION

Recommendation:

It is recommended that the Board approve the appointment of the individual listed in this report as special constable for the Toronto Community Housing Corporation (TCHC), subject to the approval of the Minister of Community Safety and Correctional Services.

Financial Implications:

There are no financial implications relating to the recommendation contained within this report.

Background/Purpose

Under Section 53 of the *Police Services Act* of Ontario (the PSA), the Board is authorized to appoint and re-appoint special constables, subject to the approval of the Minister of Community Safety and Correctional Services (the Minister). Pursuant to this authority, the Board entered into an agreement with the Toronto Community Housing Corporation (TCHC) for the administration of special constables (Min. No. P414/99 refers).

At its meeting on January 29, 1998, the Board approved a recommendation that requests for appointment and re-appointment of special constables, who are not members of the Toronto Police Service, be forwarded to the Board with the Chief's recommendation, for the Board's consideration (Min. No. P41/98 refers).

The Service received a request from the TCHC on May 10, 2011, to appoint the following individual as a special constable.

Melanie RIVENBARK

Discussion:

The TCHC special constables are appointed to enforce the *Criminal Code of Canada, Controlled Drugs and Substances Act, Trespass to Property Act, Liquor Licence Act and Mental Health Act* on TCHC property within the City of Toronto.

The agreement between the Board and the TCHC requires that background investigations be conducted on all individuals recommended for appointment and re-appointment as special constables. The Service's Employment Unit completed a background investigation on this individual and there is nothing on file to preclude her from being appointed as a special constable for a five year term.

The TCHC has advised that the individual satisfies all the appointment criteria as set out in the agreement between the Board and the TCHC for special constable appointment. The TCHC approved strength of special constables is 83; the current compliment is 81.

Conclusion:

The Toronto Police Service and the TCHC work together in partnership to identify individuals for the position of special constable who will contribute positively to the safety and well-being of persons engaged in activities on TCHC property. The individuals currently before the Board for consideration have satisfied the criteria contained in the agreement between the Board and the Toronto Community Housing Corporation.

Deputy Chief A. J. (Tony) Warr, Specialized Operations Command, will be in attendance to answer any questions that the Board may have.

The Board approved the foregoing report.

**THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE
TORONTO POLICE SERVICES BOARD HELD ON AUGUST 17, 2011**

#P217. LIST OF PUBLIC REPORTS REQUESTED BY THE BOARD

The Board was in receipt of a copy of the list of public reports requested by the Board as of the July 21, 2011 meeting. A copy of the list of reports is on file in the Board office.

The Board received the list of reports noted above.

**THIS IS AN EXTRACT FROM THE MINUTES OF THE PUBLIC MEETING OF THE
TORONTO POLICE SERVICES BOARD HELD ON AUGUST 17, 2011**

#P218. RECOGNITION – LAST MEETING

Chair Mukherjee noted that Deputy Chiefs of Police Kim Derry, Divisional Policing Command, and Tony Warr, Specialized Operations Command, would be retiring on August 31, 2011 after serving 38 years and 43 years, respectively, with the Toronto Police Service.

Deputy Chief Warr was in attendance and Chair Mukherjee commended him, on behalf of the Board, for his significant contribution to the Toronto Police Service and the City of Toronto.

Chair Mukherjee also noted that a number of uniform and civilian senior officers would be retiring as a result of the voluntary exit incentive program and he commended all of them, on behalf of the Board, for the valuable work that they have done with the Toronto Police Service.

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TORONTO POLICE SERVICES BOARD HELD ON AUGUST 17, 2011**

#P219. IN-CAMERA MEETING – AUGUST 17, 2011

In addition to the public meeting conducted by the Board today, an in-camera meeting was held to consider a number of matters which were exempt from the public agenda in accordance with the criteria for considering confidential matters set out in s.35(4) of the *Police Services Act*.

The following members attended the in-camera meeting:

Chair Alok Mukherjee
Councillor & Vice-Chair Michael Thompson
Councillor Chin Lee
Dr. Dhun Noria
Councillor Frances Nunziata

Absent: Ms. Judi Cohen

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#P220. ADJOURNMENT

Alok Mukherjee
Chair